



CORNERSTONE

LEARNING COMMUNITY

Dear Families,

We are excited to be reopening campus and welcoming families back!

We have many new on-campus policies and procedures to share with you in this mailing. We realize it is a lot of information and we have done our best to organize it in a way that provides an easy to read summary for your reference.

Included in this packet are:

- Mask Policy
- Physical Distancing Policy
- Hygiene Practices
- Daily Morning Health Screening Policy
- Stay Home Policy
- Visitor Policy
- Lunch and Snack Information
- Drop Off and Pick Up Procedures
- COVID-19 Exposure or Illness Response Plan, What to Expect... (should symptoms or illness arise)
- CLC Sick Policy
- Isolation vs Quarantine Info Chart
- Academic Calendar
- Medical Authorization Form (to be used for medications brought from home and kept at school)

The information in this packet will be shared with families in 3 ways.....email to parents, a hard copy via USPS, and posted on our website (www.cornerstonelc.com) under the COVID-19 Info tab at the upper left.

As always, the safety of our students, teachers, and community members is at the forefront of all of our decision making. Please let us know if you have any questions or concerns.

Thank you for all you do to make our community a wonderful place to learn and grow.



HYGIENE PRACTICES

- Wash hands often, with soap, for a minimum of 20 seconds
- Hand sanitizer should be used when a handwashing sink is unavailable
- Close toilet seat lid prior to flushing
- Avoid touching face
- A clean mask should be worn daily
- Send at least one spare mask in a zip lock bag with your child's name to be kept at school



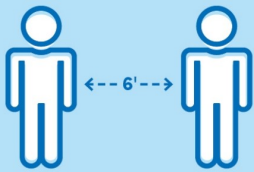
MASK POLICY

- Masks must be made of at least two solid layers of cotton and have no vent valves
- Masks must be well fitting and cover the nose, mouth and chin at all times
- Masks must be worn at all times except during outdoor breaks coordinated by classroom teachers
- Masks may not depict logos or have text of any kind
- All students, staff, parents, and visitors are required to wear a **mask*** while on CLC's campus (*see description above)
- Masks should be in place prior to exiting vehicles



DAILY HEALTH SCREENING

- Complete morning daily health screening for each student via CLC's Parent Locker App **PRIOR** to arriving on campus each day



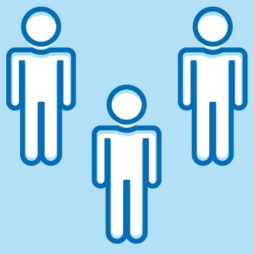
PHYSICAL DISTANCING

- 6 feet of physical distance should be maintained whenever possible
- Classroom spaces and practices are set up to promote 6 feet of physical distancing during the school day
- Only 1 guest in the office lobby at a time. When visiting the office, please wait outside until the person ahead of you is finished
- If 6 feet of physical distance is not possible, wear a mask (even if outside), and **keep exchanges as short as possible**



STAY HOME & CALL THE CLC OFFICE

- If temp (without medication) is 100.0 F or higher
- If feeling unwell or experiencing symptoms (see CLC Sick Policy)
- If anyone in your household has been (or has potentially been) exposed to COVID-19
- If anyone in your household has been diagnosed with COVID-19



VISITORS

- Parents and visitors are required to wear a **mask** at all times while on CLC's campus in keeping with CLC's Mask Policy (see reverse side)
- Class visits or accompanying your child to campus will not occur at this time
- Please make an appointment if you need to visit campus
- Only 1 guest in the office lobby at a time, please wait outside until the person ahead of you is finished
- Assistant teachers will meet students on playground or boardwalk for drop off



LUNCH & SNACK

- Each day, students should arrive at school with:
 - Morning snack
 - Nutritious lunch
 - Afternoon snack
 - Water bottle
- Lunch service will not be available at this time
- No sharing of food or beverages
- Indoor lunches or snacks will be "quiet" lunches (listening to a story, etc.) to minimize potential particulate spread while masks are off



DROP OFF & PICK UP PROCEDURES

Masks will be worn during pick-up and drop-off by everyone

Pre K - 1st Grade Drop-off:

- Park and walk child to the lower playground gate where a staff member will greet you
- PreK-K drop-off 8:45 - 9:00
- 1st drop-off 8:15 - 8:30

Pre K - First Grade Pick-up:

- PreK-K will be picked up from the bottom half of the lower playground
- 1st will be picked up from the gazebo gate to the upper half of the upper playground
- Pick-up: 2:50 - 3:00

2nd & 3rd Grade Drop-off:

- Pull up to the circle drop off where each student will let themselves out and be greeted by a staff member
- Student will proceed past the gazebo and then up to their classroom porches
- Drop-off for both: 8:15 - 8:30

2nd & 3rd Grade Pick-up:

- Students will line up on the boardwalk on stenciled trees
- 2:50 - 3:00 for 2nd grade
- 3:00 - 3:10 for 3rd grade

No Before or After School Care available at this time.

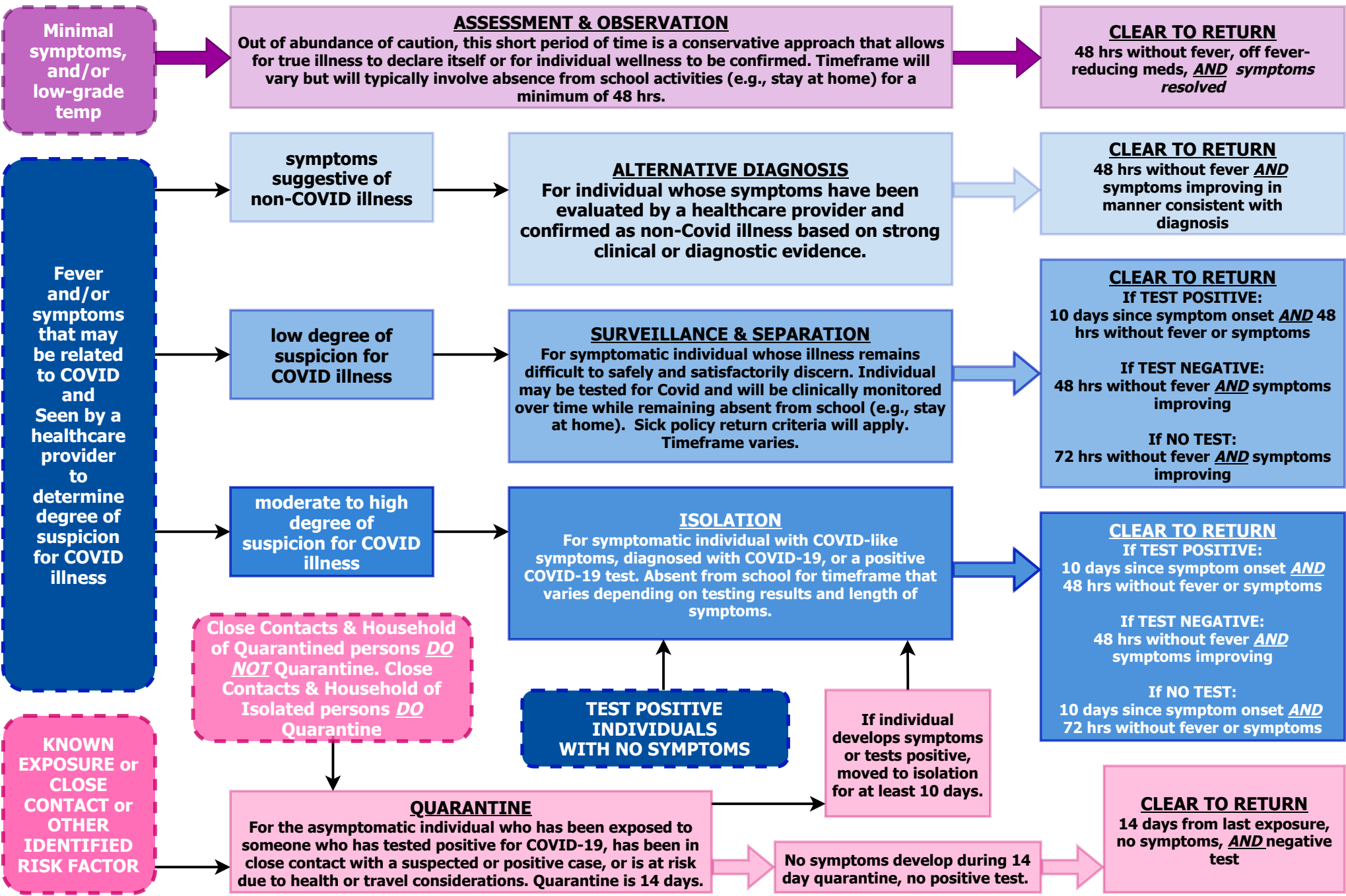
Please do not drop students off early and be sure pick students up on time.



COVID-19 Exposure or Illness Response Plan

IN RESPONSE TO SCREENING TRIGGER, SYMPTOMS, ILLNESS, COVID CASES OR EXPOSURE:
School Health staff and the Covid Response Team will use up-to-date data, decision trees, and protocols based on CDC guidelines, medical expert recommendations, and epidemiology. The range of possible responses, as outlined here for students and employees, depends upon the situation. Strict compliance with isolation, quarantine and clearance criteria, along with increased communication between the School and evaluating healthcare providers are expected.

WHAT TO EXPECT.....





2020-21 SICK POLICY

If individuals are sick or have potential COVID-19 exposure, they should stay home.

As hard as it can be to make arrangements for a child or an adult to remain at home, a sick individual often makes other children and teachers sick. This has become an even more complex issue as we battle the COVID-19 pandemic.

The Florida Chapter of the American Academy of Pediatrics (FCAAP) recommends that individuals should not attend school if they meet these criteria:

CRITERIA A* - ONE of the following symptoms:	CRITERIA B* - TWO OR MORE of the following symptoms:
• Temperature equal to or greater than 100.0 F	• Temperature equal to or greater than 100.4 F
• Cough	• Chills
• Shortness of breath	• Muscle pain
• Difficulty breathing	• Unusual weakness or fatigue
• Lack of smell or taste (without congestion)	• Headache
	• Sore throat
	• Congestion/runny nose
	• Nausea
	• Vomiting
	• Diarrhea
	• Rash

*If an individual has any of the above symptoms, please contact the CLC Office to report a student's symptoms and refer to the ***attached "COVID-19 Exposure or Illness Response Plan, What to Expect...." chart.***

If symptoms remain minimal, ***an individual should remain at home until symptom free for 48 hours without the use of fever reducing medications AND symptoms have resolved.*** By adhering to these restrictions, we can minimize the spread of illness to other individuals. Families must either call the school at (850)386-5550 or email the office at clcoffice@cornerstonelc.com to let us know your child will be absent.

Students who develop symptoms during the school day that meet the screening criteria above will be sent to a designated clinic room in the front office for the safety of all students and staff. Parents/guardians will be contacted for prompt pick up and transport home. When appropriate, referral for further medical evaluation will be required.

KEY TERMS terms that will be used in this and other supporting documents:

- **Contact** - someone who had contact with an infectious person
- **Close Contact or Exposed** - as it relates to a COVID case, close contact (or exposed) is defined as:
 - someone who was within 6 feet of the infectious person for 15 minutes or more (**with or without face masks, indoors or outdoors**)
 - someone who shares food/bathroom/bed with an infectious individual
 - someone who has had physically intimate contact
- **Proximate Contact** - someone who was further than 6 feet apart but for more than one hour
- **Isolation** - removal of an individual with symptoms or diagnosis from others
- **Quarantine** - removal of an individual at risk or exposed from others
- **PCR Testing** - detects RNA and therefore evidence of current infection; takes longer to receive results, more reliable testing results
- **Antibody Testing** - detects immunoglobulins and therefore evidence of past infection at least 10-14 days ago; quicker results received, less reliable testing results
- **Confirmed Case** - someone who has COVID and has a positive result from a PCR test
- **Presumptive Case** - someone with signs and symptoms consistent with COVID but no test result

Non-COVID Illnesses:

If an individual presents with any of the conditions listed below, that individual should NOT return to school until symptoms have resolved unless stated otherwise:

- **Head lice:** It is important to notify us if your child has head lice so that we can inform the parents of the other children in class and they can check their child for lice. Once treated, children can return to the classroom. Any child with active, live lice will be isolated and parents/guardians will be contacted for prompt pick up and transport home for treatment.
- **Chicken Pox:** Your child needs to remain at home for a minimum of 7 days after chicken pox begins **AND** all lesions have fully scabbed over.
- **Strep:** May return to school 24 hours after treatment has begun **AND** symptoms have resolved.
- **Conjunctivitis (pink eye):** May return to school 24 hours after treatment has begun **AND** written recommendation from your healthcare provider.
- **Impetigo:** May return to school 48 hours after treatment has begun as prescribed by your child's pediatrician **OR** when all patches have dried out and crusted over (if you do not seek treatment).
- **Ringworm:** May return to school 48 hours after treatment has begun and the affected area is kept covered. Ringworm of the scalp requires oral prescription medication.

COVID-19: ISOLATION VS. QUARANTINE



ISOLATION:

Separating someone who has symptoms consistent with COVID-19 illness and who is pending testing OR has tested positive



QUARANTINE:

Separating someone who has been EXPOSED or suspected of being EXPOSED to a sick individual

CRITERIA	DOES have COVID-19 symptoms and/or DOES have a positive test	DOES NOT have COVID symptoms and DOES NOT have a positive test
TIMEFRAME	Until criteria for clearance are met; minimum of 10 days from symptom onset, but may be longer depending on course of illness; testing may be applied to clearance criteria but is not required.	14 Days
WHAT ARE PRIMARY ACTION STEPS	Consult with their healthcare provider for the best advice on how to care for symptoms	Screen temperature and symptoms twice daily
MINDSET	Screen temperature and symptoms twice daily. Contact healthcare provider if fever or symptoms develop. Maintain adequate sleep, hydration and nutrition.	I may become contagious, conduct myself as if I am contagious until I know for sure otherwise
RISK MITIGATION PRACTICES	<ul style="list-style-type: none"> • Lay low, avoid going out • Avoid close contact with others especially those who are high risk • Use separate bathrooms and beds when possible • Wear a mask when not alone • Hand Hygiene 	<ul style="list-style-type: none"> • Keep 6 ft from others • Avoid common touch surfaces • Avoid shared objects • Avoid crowds • Enhance cleaning and disinfecting in personal spaces

2020-2021 CLC Academic Calendar

S	Student Regular Days
SE	Early Release Days for Students and Staff
SE¹	Student Early Release Days—Staff Prof. Dev. in afternoon
SE²	Students Early Release—Conferences in afternoon
SE³	Elementary Early Release—8th Grade Graduation in afternoon

H	Holiday for Student and Staff (No School)
PL	Planning Day for Staff (No School)
PL¹	End of Trimester Grade Recording Day (No School)
O	Orientation Day & Materials Pick Up—Schedule TBA (No School for Students)
*	Days that may be used if makeup days are needed for unforeseen closure.

August 2020

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 PL	25 PL	26 PL	27 PL	28 PL	29
30	31 PL					

September 2020

S	M	T	W	T	F	S
		1 PL	2 PL	3 O	4 O	5
6	7 H	8 S	9 S	10 S	11 S	12
13	14 S	15 S	16 S	17 S	18 S	19
20	21 S	22 S	23 S	24 S	25 S	26
27	28 H	29	30			

October 2020

S	M	T	W	T	F	S
				1 S	4 S	3
4	5 S	6 S	7 S	8 S	9 S	10
11	12 S	13 S	14 S	15 S	16 S	17
18	19 S	20 S	21 S	22 S	23 S	24
25	26 S	27 S	28 S	29 S	30	31

November 2020

S	M	T	W	T	F	S
1	2 SE ²	3	4	5	6 S	7
8	9 SE ²	10 S	11 H	12 S	13 S	14
15	16 S	17 S	18 S	19 S	20 S	21
22	23* H	24* H	25 H	26 H	27 H	28
29	30 S					

December 2020

S	M	T	W	T	F	S
		1 S	2 S	3 S	4 S	5
6	7 PL ¹	8 S	9 S	10 S	11 S	12
13	14 S	15 S	16 S	17 S	18 S	19
20	21 H	22 H	23 H	24 H	25 H	26
27	28 H	29 H	30 H	31 H		

January 2021

S	M	T	W	T	F	S
					1 H	2
3	4 SE ¹	5 S	6 S	7 S	8 S	9
10	11 S	12 S	13 S	14 S	15 S	16
17	18 H	19 S	20 S	21 S	22 S	23
24	25 S	26 S	27 S	28 S	29	30
31						

February 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8 S	9 S	10 S	11 S	12 S	13
14	15 H	16 S	17 S	18 S	19 S	20
21	22 S	23 S	24 S	25 S	26 S	27
28						

March 2021

S	M	T	W	T	F	S
	1 S	2 S	3 S	4 S	5 S	6
7	8 S	9 S	10 S	11 S	12 S	13
14	15 H	16 H	17 H	18 H	19 H	20
21	22* PL ¹	23 S	24 S	25 S	26 S	27
28	29 S	30 S	31 S			

April 2021

S	M	T	W	T	F	S
				1 S	2 S	3
4	5 S	6 S	7 S	8 S	9* H	10
11	12 S	13 S	14 S	15 S	16 S	17
18	19 S	20 S	21 S	22 S	23 S	24
25	26 S	27 S	28 S	29 S	30 S	

May 2021

S	M	T	W	T	F	S
						1
2	3* PL	4 S	5 S	6 S	7 S	8
9	10 SE ²	11 S	12 S	13 S	14 S	15
16	17 SE ²	18 S	19 S	20 S	21 S	22
23	24 S	25 S	26 S	27 S	28 S	29
30	31 H					

June 2021

S	M	T	W	T	F	S
		1 S	3 S	3 S	4 S	5
6	7 S	8 S	9 S	10 SE ³	11 SE	12
13	14 PL	15 PL	16 PL	17 PL	18 PL	19
20	21	22	23	24	25	26
27	28	29	30			

CLC 2020-21 School Day Schedule

Grade	Distance Learning	On Campus
PK-K	8:45-3:00*	9:00-3:00
1st-5th	8:30-3:00*	8:30-3:00
6th-8th	8:30-3:10*	8:30-3:10

*Distance Learning days will be a combination of:

- Synchronous time (online instructional time with teachers)
- Asynchronous time (working offline on activities provided by teachers)

Daily class schedules are in the process of being finalized and will be available to families in the coming week.

Medical Authorization

I, _____, authorize teacher and/or staff at
Cornerstone Learning Community to administer the following medication to my child.

Child's Name: _____

Name of Medication: _____

Dosage of Medication: _____

Time medication is to be given: _____

Special Instructions: _____

Parent/Guardian's Signature: _____

Date: _____