

Admissions Policy

Cornerstone Learning Community

I. Our Learning Community

As an International Baccalaureate World School, Cornerstone Learning Community's Middle Years Program ensures that students regularly inquire deeply across all the subject areas of Science, Language & Literature, the Arts, Individuals & Societies, Design, Language Acquisition, Physical & Health Education, and Mathematics. Our program offers student-centered learning that integrates academics, creativity, service learning, self-awareness, and international-mindedness. Through dynamic classroom experiences and frequent field trips, middle school students learn to approach life as caring, open-minded, knowledgeable, principled, balanced, reflective human beings who are skilled thinkers, inquirers, risk-takers, and communicators.

Cornerstone Learning Community is dedicated to building a diverse and inclusive community in which members of all backgrounds can live, learn and thrive. In compliance with state and federal law, CLC does not discriminate in admission, employment, or administration of its programs and activities on the basis of race, color, sex, national origin, religion, age, disability, marital status, sexual orientation, gender identity or expression, ancestry, or military service.

The application process is completed in three steps - completion of a school tour, completion of the online application, and submission of supporting documentation.

II. Tours

The first step in the admissions process is to take a tour of the school. The best way to understand how the mission to inspire and empower compassionate, global learners is achieved is to see it first hand with a tour of the classrooms and beautiful outdoor setting. Tours are arranged in advance and take place Monday – Friday at either 9:30 or 10:00 AM. Tours last approximately one hour and are designed to allow families to see teachers and students interacting in their environment.

III. Applications

All applications for admission are reviewed by our Admissions Committee. Completed applications are forwarded to the committee for review once the application, all supporting documentation and the application fee are received by the Admissions Office. Grade level specific admissions information is shown below.

For The Current School Year

PK-7th Grade: Once the school year begins, completed applications are accepted for PK-7th grade classes through January 15th of each academic year. Completed applications (including ALL supporting documentation) must be received no later than January 15 to be considered for admission in the current school year. Any completed applications received after this date will be considered for the following school year. Applications for 8th Grade students for the current school year are not accepted.

For Next School Year

1st-8th Grade: Admissions season for the next school year begins October 15th. 1st-8th grade applications (including ALL supporting documentation) for next school year are accepted from October 15-April 15 each year. Kindergarten-7th grade applications started after April 15th will be held until admissions resume in August. 8th grade applications cannot be accepted after April 15th.

Kindergarten: The application window opens October 15th and runs through the end of the first week in January. The Admissions Committee will then issue invitations to a “Kindergarten Play Day” to be held in early February. Completed application packets (including ALL supporting documentation) must be received by the first week of January in order to be considered for an invitation to the Kindergarten Play Day. Kindergarten applications received after the first week of January will continue to be processed for consideration for any available spaces and/or the Wait Pool.

K-8th Applications Received After April 15th: CLC does not extend admissions decisions over the summer break. Applications received after April 15th cannot be considered for admission to start on the first day of school. ALL supporting documentation must also be received by April 15th in order for an application to be considered complete and forwarded to the Admissions Committee. Any kindergarten-7th grade completed applications received after this date will be held until the Admissions Committee resumes the end of August. 8th grade applications cannot be accepted after April 15th for the following school year.

Preschool: Applications for preschool have a more flexible window for submission. Prospective families should inquire for details.

IV. Supporting documentation

In order to be considered, the following supporting documents are required.

- A copy of the child’s birth certificate
- The Confidential Teacher Evaluation form. This form should be signed and dated by the parents or guardian and given to the child’s current teacher to fill out and return to the Cornerstone Admissions Office.
- Copies of all previous end of the year report cards (Kindergarten through current grade level).
- Copies of any academic testing and/or the child’s IEP (Individual Education Plan) or 504 plan (if applicable).

Supporting documentation can be provided via upload during the online application submission, via postal service, fax or email.

Completed Applications (including ALL supporting documentation) must be received no later than January 15 to be considered for admission in the current school year. Applications for 8th grade students for the current school year are not accepted. Any completed applications received after this date will be considered for the following school year.

V. Shadow Visits

Shadowing for prospective students is by invitation only. Not all applicants are invited to shadow. Shadow visits are set up by the Admissions Director for Preschool through 8th Grade only after review of the completed application packet.

VI. Financial Assistance

Financial assistance options are available for students in grades K-8th.

VII. Student Services at CLC

The office of Student Services oversees services for students with special needs and collaborates with families to create an optimal learning environment for every student.